

Strategic Initiatives for CY2005

1. Optional color good standing certificates from the web. (Cathie Ledyard)
2. a) Responsibility of the Division for tracking agent address changes. (Bill Pusey)
b) Also telephone number changes.
3. Post all conference presentations to web site.
4. Reformat “For Agents Only” website. (Rick)
5. Federal tax liens on copies should be excluded. (Pat Wright)
6. Large copies to an alternate media. (Pat Wright)
7. Compare error rate to volume. (Alan Stachura)
8. Add on MCS field to agent print packaging screen. (Pat Wright)
9. Modify XML acknowledgement to include the SRV# in the response. (Dusty Carnahan)
10. UCC database online. (Dusty Carnahan)
11. Load virus scan updates to agent PC's. (Pat Wright)
12. Electronic certificates – allow agent remote offices to print. (Bill Reif)
13. Revise online contract & guidelines to include OFAC. (Rick)
14. Training manual – verify document code on correction for foreign withdrawal. Is it 103W or 0103W? (Lisa Harding) **It is 0103W – done.**

15. UCC PDF Image – consistency between web PDF and our image. (Tina Bonovich/Patti Gatto)
16. 24/7 fax: Network file system for fax gateway.
 - a. Concerns re: fees & staffing from agent viewpoint to be reviewed by Division. Also state holiday weekend filings. (Alan Stachura)
17. Agent error report include logon ID of staff person. (Debbie Hampton)
18. Agent able to view suspense codes in workflow. (Cyndi Caskey)
19. Due diligence requirements on “For Agents Only” website prior to 1/06. (Rick)
20. More lines for UCC search names. (Pat Wright)
21. Erroneously suspended documents – remove from agents error count. (Cathie Ledyard)
22. Face only page on UCC copies. (Pat Wright)
23. Preview/demo of SOS KB at next quarterly meeting. (Rick)
24. Meeting between DTI, Verizon & division. (Rick) Follow-up meeting to include agent’s task force. (Kelly McKown)
25.
 - a) Standardize fee schedule & chart in DE Code. (Rick)
 - b) Create a chart similar to franchise for filing fees. (Ellen Kinsler)
 - c) Standardize name reservation fees. (Kelly McKown)
26. Updated software on scanners to speed up network traffic. (Dan Carroll.)
27. Summary of requirements for SOSKB for agents. (Mike Barr)
28. Receiving filings via e-mail. (inbound/outbound from unix) (Michael Ashley)

29. Quality control of data entry when filing documents to ensure cover pages are not included when entering number of document pages. (Lisa Harding)
30. Speaker on money laundering from Erin Ghelber. (Bob Mathers)
31. Incorporate due diligence into SOSKB when developing. (Rick)
32. File Foreign Annual Reports electronically
33. File Amended Annual Reports electronically
34. Pay delinquent taxes electronically
35. Pay quarterly taxes electronically
36. Web UCC attachments
37. Good standing certificates and statements electronically
38. Filing fee calculator on web
39. New search screen for account numbers
40. Fixing 2003 annual reports on imaging
41. Lockbox scan annual reports
42. Format retention on web and xml ucc filings
43. Revision of workflow assignment
44. Inc Book to CD
45. Phone system upgrade
46. New platform for operating system
47. Postcard notification for annual report billing

