

Delaware Division of Corporations
401 Federal Street – Suite 4
Dover, DE 19901
Phone: 302-739-3073
Fax: 302-739-3812

**Certificate of Conversion from a
Domestic Corporation
To a Non-Delaware Entity**

Dear Sir or Madam:

Enclosed please find a form for a Certificate of Conversion from a Domestic Corporation to a Non-Delaware Entity. The fee to file the Conversion is \$179.00 for a one page filing. Please include \$9.00 for each additional page of the filing. All fees are due at the time of filing. You will receive a stamped “filed” copy of your document. If you would like an additional certified copy it will be an additional \$30.00. Expedited services are available please contact our office concerning these fees. Also, please contact our Franchise Tax Department for applicable Franchise Taxes that may be due. Please make your check payable to “Delaware Secretary of State”.

In order to process your request in a timely manner, please include a cover letter with your name, address and telephone/fax number to enable us to contact you if necessary. Please make sure you thoroughly complete all information requested on this form. It is important that the execution be legible, we request that you print or type your name under the signature line.

Thank you for choosing Delaware as your corporate home. Should you require further assistance in this or any other matter, please don’t hesitate to call us at (302) 739-3073.

Sincerely,

Department of State
Division of Corporations

**STATE OF DELAWARE
CERTIFICATE OF CONVERSION
FROM A DELAWARE CORPORATION
TO A NON-DELAWARE ENTITY
PURSUANT SECTION 266 OF THE
GENERAL CORPORATION LAW**

1.) The name of the Corporation is _____
_____ (and if changed the name under which its
certificate of incorporation was originally filed was _____
_____.)

2.) The date of filing of its original certificate of incorporation with the Secretary of State is
_____.

3.) The jurisdiction to which the corporation shall convert to is _____
and the name in which the entity shall be known as is _____.

4.) The future effective date or time of the conversion if it is not to be effective upon the filing
of the certificate of conversion to non-Delaware entity is _____.

5.) The conversion has been approved in accordance with this section;

6.) The corporation may be served with process in the State of Delaware in any action, suit or
proceeding for enforcement of any obligation of the corporation arising while it was a
corporation of the State of Delaware, and that it irrevocably appoints the Secretary of State as
its agent to accept service of process in any such action, suit or proceeding.

7.) The address to which a copy of the process shall be mailed to by the Secretary of State
is

By: _____
Authorized Officer

Name: _____
Print or Type Name and Title